



Office of the REGISTRAR

Request for Revocation of Non-Disclosure Directory Information

Submission Deadlines

Fall - November 15, Spring – April 15, Summer – July 15

Student Information (Please Print)

Name: Student ID: Previous Name: SSN (Last 4 Digits Only): Email: Phone Number: () -

Release Information

The Family Educational Rights and Privacy Act (FERPA) sets forth requirements regarding the privacy of student records.

The University of North Alabama (UNA) does not normally disclose directory information. However, at its discretion, it may provide directory information in accordance with FERPA, as amended.

Name, Permanent and Local Addresses, Telephone Listing, E-mail Addresses, Degree Program(s)/Major(s), Dates of Attendance, Enrollment Status, Degree(s)/Award(s) Received and Date(s), High School(s) and Other Colleges and Universities Attended, Date and Place of Birth, Participation in Officially Recognized, Organizations, Activities and Sports, Weight and Height of Members of Athletic Teams, Photographs and Digital Imaging

Under the provisions of FERPA, students have the right to withhold the disclosure of directory information. As a student, you have requested to have this information withheld.

Please Note: Non-disclosure of directory information does not prevent UNA from disclosing personally identifiable information from a student's record to authorized representatives of federal, state and local agencies when that disclosure is in connection with financial aid for which the student has applied or which the student has received, or any of the other exceptions to signed consent found in §99.31 of the FERPA regulations.

Authorization (Please Print & Sign)

I hereby authorize the Office of the Registrar at the University of North Alabama to remove the non-disclosure block from my education record.

Student's Signature: Date:

*By signing this form you authorize UNA to disclose your directory information according to the above information.

**Requests received after the deadline may not be effective until the following term.

Official Use Only Processed By: Date: